

Speaking Skills Help in Propagating a Message Effectually

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Abstract: It has often been believed that speaking is a phenomenon which naturally gets inculcated within us but when we talk about formal speaking then we ought to be conscious while speaking anything. Having speaking skills meant having the talent to grab the listeners' or audience's attention towards us. There are certain parameters on which focus needs to be put on while speaking. According to Marriam Bashir et al.(2011), it is indeed true that speaking is not only the words of the speaker which matter but it is the overall components one needs to think about consisting of the speaker's gesture, voice modulation, voice pitch, pace and most of all the pronunciation which takes the message in the correct direction instead of being encompassed with ambiguities. In today's era, one must have good speaking skills to impart his/her knowledge so that the knowledge can be transmitted smoothly manually as well as technically via YouTube and other media sources. This paper is going to be one of the ammunition via which the speaker will be instilled with the required components to have a smoother and comprehending communication.

Key Words: Facets of speaking skills, Fundamental Components, Importance of Speaking Skills

1. Introduction: Speaking refers to uttering something to make it understandable to the listener. According to Joanna Pictuara, 2021, a second language has to be learned to share the content one learns. Speaking any dialect never arises all of a sudden but it is a consistent process to learn and have expertise in it. If we talk about any language one has to give the time to learn it. Learning a language is not only a one-way process, it consists of listening first, understanding, and then trying to speak what has been listened to. Chloe P.Y.et al.(2015) state that if one wants to speak one has to learn to listen patiently, give proper concentration, and then understand what has been listened to lieu of just hearing without being focused; for instance, if one has to learn to sing a song, firstly it has to be listened first, comprehend and then try to sing as it is easier to learn something when we understand. The same is true for speaking skills too, a person needs to be dedicated to the language which he/she has to learn. Speaking effectively consists of the verbal and nonverbal components one needs to be strengthened in.

2.

3. Facets of speaking skills

We often go on speaking without choosing the word it suits or communication. Speaking something means it should encompass good quotes and enriching words that should grasp the listener's attention. This would become only possible when our speech contains the contents giving something new to learn to the receiver. Here are some of the facets one has to consider whilst speaking.

3.1 Proverbs and Phrases

The words that are used in speech should match the topic or agenda you are speaking on. It should not go beyond that. To maintain the interest of the audience or to make your speech fruitful and constructive enriching words and phrases is indeed significant. The speaker must use related Phrases and Proverbs which will help one to adorn the sentences.

3.2 Expected responses

The speech of the speaker should be at the level where he/she must make the audience comfortable and make them feel easier to understand the speech. Therefore the speaker must speak relevant to the topic and get the positive and expected responses from the audience.

3.3 Concise and Simple

In order to make the audience more comfortable with the topic, the speaking content needs to be simpler and concise. One topic should be spoken about by putting in many more examples for the audience. Audiences must relate the same with their thoughts. Familiar words will make the listeners comprehend the term well and this will make the listeners

come with many questions. Question from the audience's side denotes their interest in the content that is spoken.

3.4 Voice: pitch and tone

Voice is the most significant area one has to take care of while speaking. Your voice is one of the traits wherein the audience takes interest in your speech. The way you speak and the content you speak must be compatible with the pitch and tone you use. Taking this as a paradigm, one can't share the happy moments in a sad tone and sad news in a happy tone, matching the tone at the correct place and in the correct content is equally important.

3.5 Voice potency

The most significant feature of speaking is the potency and competent voice. Your voice is a symbol that denotes your strength in speaking. This is especially true when we speak about something very exciting and happening. The strength of speaking has to be exhibited especially whilst giving a public speech.

3.6 Lucency in voice

There ought to be lucency in the content which is spoken by the speaker. The clear and transparent voice becomes easy to comprehend. The clarity in content and voice of the speaker puts the listener at ease. According to James A. Tulsy, (2015) the more comfortable the listener is with the speaker the more content would be gathered.

3.7 Gesture and posture

The speaker has to keep the gesture and posture to be relevant and acceptable to the audience. One has to be apt in gesture and make the speech more understandable. The listeners must accept your expression and body posture. It should be completely formal and relevant to your content. A happy gesture in a sad moment and a sad gesture in the happy moment would lead to make the speech unacceptable.

4. Four fundamental components of speaking skills

4.1 Vocabulary: Vocabulary is not only the new words to be used in the sentence but it adorns the sentence. Enriching vocabulary means enriching the proverbs and phrases and being actively involved in using these in their daily communication. One has to be completely enriched with vocabulary to deliver effective speech. The speech should not contain monotonous sentences but the listening stuff from the speaker needs to be something different with different structure of sentences. One can develop communication by making oneself rich in vocabulary which is possible by the consistent habit of reading. After reading the words should be marked which seem to be tougher and synonyms to be taken out.

4.2 Grammar: Grammar is discerned to be one of the most crucial terms which have to be learned. Correct usage of Grammar ought to be there while speaking. Communication any of the messages in English without any grammar errors helps to understand the message well and the listener will also speak correct English. Most importantly usage of verbs in correct forms should be done to utter a sentence in the correct tense. Learning tense is quite significant if one wants to learn speaking effectively.

4.3 Pronunciation: Apt listening has to be there to develop communication skills. Learning takes place by listening first therefore we need to be good listeners first. One must have expertise in pronunciation to avoid confusion in understanding the message effectively. The way we are experts in our mother tongue we need to be proficient in the English language too. More practice in speaking will help to improve your pronunciation. Especially when we listen to the news or any stories in English we get to know the correct pronunciation of the words. We can also check the pronunciation of any words from Google by referring to the phonetic symbols given there. Some words' pronunciation differs in British and in an American accent.

For being good at pronunciation, we can install some of the apps mentioned below.

- ☐ FLUENTU
- ☐ DELSA SPEAK
- ☐ CREATIVE
- ☐ PRONUNROID
- ☐ ENGLISH PRONUNCIATION
- ☐ SOUND PRONUNCIATION APPS

4.4 **Fluency:** Fluency in the language can be developed with rigorous practice and usage of the same language most of the time. Fluency in speaking means using words and sentences without taking much time, which means it should automatically come to your tongue. One more important point we must keep in mind is that consistent loud reading is one of the most fruitful techniques to develop our fluency. A person with fluency ought to have effective Speaking skills. “Your fluency will be the cherry on the cake to your communication”

5. Importance of Speaking skills

5.1 **Adorns the sentence :** The way one uses the words or idioms in a sentence to beautify the information or message with good words, simply denotes how efficient he or she is in adorning the sentences. A sentence can be formed in different structures keeping the meaning as same. This technique of modifying a sentence is only possible when one is good in grammar containing the content as types of sentences figures of speech parts of speech etc. One needs to keep the voice pitch which should meet the ground of circumstances in which it is spoken.

5.2 **Makes the content understandable:** To make the content comprehending one has to have effective speaking skills. Effective Speaking skills help us to reach people on formal grounds and also in informal ways. Formal communication makes us efficient in dealing with our subordinates at our professional place and effective speaking skills also give us the proficiency to deal with our friends and relatives at times when we need to convince them of something. Crystal-clear communication helps us to reach people with clear information.

5.3 **Aids to crack interview:** Derek Isetti (2020) states in his paper that the people struggling to crack the interviews for good jobs have to have affecting speaking skills. This is the only ammunition they can use to keep their knowledge ahead of them. Interviewers can get many candidates with good percentile but the best will be one who knows how to express our knowledge effectively.

5.4 **Boosts with the courage:** A good orator often seems to be confident in front of his listeners. Our skills to manifest things in front of others should be such that the audience should be contented with the takeaways they get from the speech. If one is completely fine with his speaking skills the latter need not be worried if some points get missed out. The other cohesive points can make the speech smoother without letting the audience realize that something has been missed, in this way, one can be completely boosted up with good speaking skills. Not only for appearing in the interview or delivering speech but speaking skills also help to speak in a group and initiate a Group Discussion.

6. Tips to enhance English Speaking Skills

6.1 **Personal Dictionary:** One ought to have the hobby of learning new words every day. If you are interested in listening to or singing songs try to listen to their translation in English which will help you to know the English words for those that are unknown to you. The same English words should be used either in your communication or you can compose your own songs in English. Every day we must make our habit of writing at least five to six New words, Proverbs, Idioms, and Phrases and using them in our communication. This will give you the output in faster mode.

6.2 **Be focused on your pronunciation:** Pronunciation is discerned to be the jewelry speaking skill; therefore if you have good pronunciation, people will like to listen to you carefully and also wish to have a pronunciation like yours. The correct pronunciation will help you to make the listeners understand what you want to convey to them whereas wrong pronunciation can lead the listeners to have misconception.

6.3 **Varied tone :** After coming across many people it is observed that their tone of mother tongue gets reflected when they speak the English language. We should be so proficient that the tone of English should have its own charm and manifest its own beauty. Of course, our mother tongue is often dear to us but having fluency in English is our need for

our profession.

6.4 Intrapersonal talking: Self-talking or talking to ourselves is the term intrapersonal communication. This is the type of communication wherein we not only think but also murmur, hence thinking and murmuring should often be in English. Before sleeping at night try to converse with yourself Whatever you did the whole day the good or the bad experiences you faced all must be shared and recapitulated in English to yourself.

Apart from the above tips, there are some other ways also which will help to improve our Speaking skills. After researching for the tools some of the apps are found which seem to be effective and fruitful. Below are the names of the Apps whose links were shared with the student.

7. Research Method

Online Survey via Google questionnaire

Apps For Improving Speaking Skills

- ☐ English having Conversation practice
- ☐ Learn how to speak
- ☐ English talk
- ☐ Crazy English
- ☐ Basic English for starters
- ☐ 1500 English Speaking conversation
- ☐ Improving English speaking

The above apps were circulated via Google Forms.

The pupils were provided the seven different types of apps which found to be useful to improve Speaking skills. The students were given one week to install those apps and compare the apps which they thought to be more useful. After one week of duration, the students were given the Google questionnaire form where they were asked to respond to which one of the apps they found to be more useful. There were in total fifty four students who opted for the apps. The student responded and most of them opted for the app named English Conversation Practice app. The feedback for the apps was also taken which is mentioned in figure

7.1 Table 7.1 shows the feedback of the students in numbering.

The question which was given the students was:

1. Choose one app which you find to be more useful and fruitful to improve your speaking skills

The response which was collected is shown below in figure 6.1 in the pie diagram with the percentage:

7. Choose any one app which you find to be fruitful for improving Speaking skill, link is provided for Speaking skill apps.
54 responses



Figure 6.1 Apps to improve Speaking Skill

Following is the analysis of the apps for improving speaking skills.

- ☐ 27.8% of students selected for Learn to speak
<https://play.google.com/store/apps/details?id=talkenglish.com.standard>
 - ☐ 29.6% of students selected for English conversation practice
<https://play.google.com/store/apps/details?id=com.talkenglish.conversation>
 - ☐ 25.9.% of students selected for English talk :incognito speaking practice
<https://play.google.com/store/apps/details?id=org.randomchattalkstrangerieltsspeaking.app>
 - ☐ 9.3% of students selected for Crazy English speaking
<https://play.google.com/store/apps/details?id=com.elearning.crazyenglish>
 - ☐ 7.4% of students selected for Improve English speaking
<https://play.google.com/store/apps/details?id=com.appbuilder.crazyogi07.ImproveEnglishSpeaking>
- Students did not choose the App Basic English for Beginners and English 1500 SpeakingConversation App

7. Finding and Discussion

Feedback of Speaking Skills Apps

We can see in below figure 7.1 that the most useful app for improving Speaking skill is found to be English Conversation Practice app

8.The app which you chose above for improving Speaking skill is
54 responses

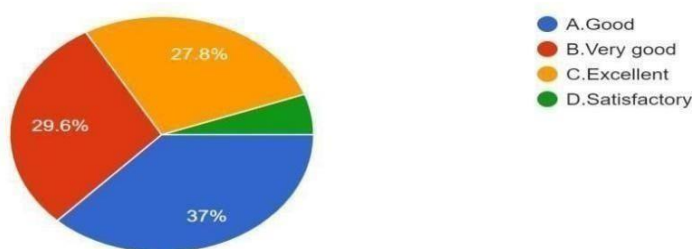


Figure 7.1 Feedback on Speaking skills

Table 7.1 Feedback on Apps of Speaking skill

GRADES →		GOOD	VERYGOOD	EXCELLENT	SATISFACTORY
APPS↓	TOTAL				
English Conversation Practice	16	10	03	03	
Learn to speak	15	04	07	03	01
English talk	14	03	03	06	02
Crazy English Speaking	05	01	02	02	
Improve English Speaking	04	02	01	01	
TOTAL	54				

The above table 7.1 displays the same what we saw in pie diagram .We can see the data in percentage form in pie diagram whereas in Table we can see the data in numbers.

8. Conclusion

The present paper expounds an explanation of the term speaking and how and why it is significant for the overall personality development of a person. The chapter also explains the techniques to improve Speaking Skills which become the ornament to adorn our sentences. One can be more constructive in making sentences by using different writing elements. We can use figures of speech to give your sentence a poetic effect. The sentence used by you should also give the verbal and nonverbal effect of the words you are using. Make the Parts of speech, Figures of Speech as your device to beautify the sentence you speak. Twisting the sentence in different modes like making Simple into a Compound sentence and Compound into a Complex sentence keeps the meaning the same but changes the structure which seems to be different in listening and gives a different effect avoiding monotonous statements. The names and links of Apps have been shared with the students and the students chose English Conversation Practice App for better Speaking skills. Along with the Apps for Speaking skills, the components, the significance, and the techniques to develop Speaking skills have also been explained briefly. The students were also given the Feedback form for the Apps which they chose and found to be fruitful. The student's feedback is displayed in the paper in Pie Diagram with percentage mention for each App. Here it can be concluded that the Apps, the components and the techniques to improve Speaking would indeed be beneficial for the students and all learners who want to learn English Speaking.

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